

Evan Terry Associates

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MEMO

DATE: 7/22/09

TO: Prospective General Contract Bidders

FROM: Evan Terry Associates, P. C.

RE: **PARKER HIGH SCHOOL**
BCSS # 07 0630 01
ABC # 2007436
ETA # 3347

As stated in the Advertisement for Bids, Prequalification Proposal shall be submitted to the office of Edward Mullen, Purchasing Department, 2015 Park Place North, Birmingham, AL 35203, no later than 2:00 p.m. CDT, August 6, 2009.

Submit Prequalification Proposal in duplicate.

The following information is to be submitted by all prospective General Contractors:

- BCSS Pre-qualification Cover Sheet
- AIA Document A305 - 1986 Contractor's Qualifications Statement -
These forms may be obtained from AIA Birmingham (205) 322-4386.
- A list of successful projects, construction costs, client's name, address and telephone number.
- BCIA Form "E" Birmingham City Schools MBE/DBE Bid Solicitation Notice, MBE/DBE Documentation.
- BCIA Form Contractor Acknowledgement (to be submitted with Form "E").

Attachments:

Pre-qualification Cover Letter
BCIA Form "E"
BCIA Contractor Acknowledgement to Form "E"



BIRMINGHAM CITY SCHOOLS PRE-QUALIFICATION COVER SHEET

Project: _____

Date: _____

General Contractor: _____

Alabama G.C. License #: _____

Address: _____

Phone: _____

Fax: _____

Contact Name: _____

e-mail: _____

Largest Value Similar Project: _____

Current Value under Construction: _____

Five Year Average: _____

Worker's Compensation Experience Modification Rating (EMR): _____

Surety Company: _____

AIA Form "A305" Completed: circle one please: YES / NO

BCIA Form "E" Completed: circle one please: YES / NO

Has your organization ever failed to complete any work awarded to it by the Birmingham City Board of Education? circle one please: YES / NO

CONTRACTOR ACKNOWLEDGMENT
(TO BE SUBMITTED WITH FORM "E")

The Birmingham City Schools and the Birmingham Construction Industry Authority have collaborated on procedures to encourage the participation of Minority Business Enterprises and Disadvantaged Business Enterprises (MBE/DBE) on BCS construction projects. This signed statement serves as a commitment by the undersigned company to comply with the procedures as outlined, relative to the involvement of MBE/DBE firms through the Birmingham City Schools policies, guidelines and procedures therein.

Date: _____

Company: _____

Signed by: _____

Title: _____

**BIRMINGHAM CITY SCHOOLS
 MBE/DBE BID SOLICITATION NOTICE
 MBE/DBE DOCUMENTATION**

FORM "E"

BCS PROJECT: _____
 LOCATION: _____
 BID DATE: _____

To: Birmingham Construction Industry Authority (BCIA)
 3600 4th Avenue South
 Birmingham, Alabama 35222
 BCIA Phone: 205/324-6202 Fax: 205/324-6210

We hereby request assistance from the BCIA in securing proposals from MBE/DBE Subcontractors/Suppliers per the below listing of construction specialties. In order to be considered, proposals must be received in the Office of the General Contractor on or before the below listed date and time.

Please contact the following for additional information and assistance:

General Contractor: _____
 Contact: _____
 Address: _____
 Telephone: _____ Fax: _____

Signature: _____ Date: _____

DEADLINE FOR RECEIPT OF PROPOSALS FROM MBE/DBE

Date: _____ Time: _____

Check all categories that apply to the referenced project:

- | | | |
|-----------------------------------------------------|--------------------------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Concrete Curb & Gutter | <input type="checkbox"/> Gypsum Wall Board System |
| <input type="checkbox"/> Dewatering | <input type="checkbox"/> Concrete Sidewalks | <input type="checkbox"/> Ceramic/Quarry Tile |
| <input type="checkbox"/> Geotechnical Work | <input type="checkbox"/> Place & Finish Conc Flat Work | <input type="checkbox"/> Resilient Flooring |
| <input type="checkbox"/> Material Testing | <input type="checkbox"/> Concrete Formwork | <input type="checkbox"/> Acoustical Ceilings |
| <input type="checkbox"/> Site Clearing and Grubbing | <input type="checkbox"/> Install Reinforcing Steel | <input type="checkbox"/> Carpet |
| <input type="checkbox"/> Grading/Earthwork | <input type="checkbox"/> Point, Patch & Rub Concrete | <input type="checkbox"/> Wall Coverings |
| <input type="checkbox"/> Erosion Control/Silt Fence | <input type="checkbox"/> Cementitious Coatings | <input type="checkbox"/> Painting |
| <input type="checkbox"/> Fencing | <input type="checkbox"/> Masonry Work | <input type="checkbox"/> HVAC |
| <input type="checkbox"/> Grassing | <input type="checkbox"/> Wood Cabinets | <input type="checkbox"/> Plumbing |
| <input type="checkbox"/> Landscaping/Plantings | <input type="checkbox"/> Asphalt Shingle Roofing | <input type="checkbox"/> Electrical |
| <input type="checkbox"/> Asphalt Paving | <input type="checkbox"/> Built-up Roofing | <input type="checkbox"/> Underground Duct Banks |
| <input type="checkbox"/> Pavement Striping/Marking | <input type="checkbox"/> Metal Roofing | <input type="checkbox"/> Material Supply |
| <input type="checkbox"/> T.V. Inspection | <input type="checkbox"/> Gutters and Downspouts | _____ |
| <input type="checkbox"/> Prep Manholes for Rehab | <input type="checkbox"/> Waterproofing/Damp proofing | _____ |
| <input type="checkbox"/> Pipe Point Repairs | <input type="checkbox"/> Insulation | _____ |
| <input type="checkbox"/> Hauling/Trucking | <input type="checkbox"/> Glass & Glazing | _____ |

FOR BCIA USE ONLY	
Date Received: _____	By: _____