

ACCESSIBILITY POLICY
Public Entity

It is the policy of _____(public entity) to make our programs, services, benefits and activities (when viewed in their entirety) accessible to all people including people with disabilities.

If a disability prevents you from fully participating in our programs we would like your input and ideas on how we can serve you better.

Please describe the nature of the problem you have encountered.

Please describe what we could do to provide better access for you.

Name _____

Address _____

Phone _____

(Instruction: This form can be used by public entities after they have modified policies and procedures and removed architectural and communication barriers to program access. This will allow people with disabilities to gain access to the programs offered. The back of the sheet may be used to track internal routing, approvals and follow up calls according to organizational policies and procedures. Consistent use of this form should minimize unpleasant surprises and provide for early resolutions of access concerns without legal action.)